

SOUTHERN WILTSHIRE COMMUNITY AREA TRANSPORT GROUP 02 DECEMBER 2020

| | Item | Update | Actions | Who |
|-----------|------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------|------|
| 1. | Attendees and apologies | | | |
| | Present: | Cllr Richard Britton (Chair), Cllr Richard Clewer, Cllr Leo Randall, Colin Berry, Richard Parsons Odstock & Nunton Parish Council, Trudi Deane Laverstock & Ford Parish Council, Richard Sheppard, Winterslow Parish Council, Maria Pennington Whiteparish Parish Council, Chris Hall Downton Parish Council, Vic Bussereau. Graham Axtell – Area Highways Engineer Julie Watts, Principal Engineer | | |
| | Apologies: | Grimstead Parish Council, Cllr Ian McLennan | | |
| 2. | Financial Position | | | |
| | | The financial statement can be found in Appendix A. £14,789 is uncommitted. | | CATG |
| 3. | Top 5 Priority Schemes | | | |
| a) | 13-19-1 Odstock & Nunton PC. Footway improvement. | A preliminary design has been prepared and preliminarily approved by Odstock & Nunton PC, some minor design changes are required to accommodate the material requirements of the farmer. | | JW |
| b) | 13-20-4 Grimstead Butterfurlong Road/Long Drove - Signing and Lining | The group agreed to fund the scheme at a cost of £637 from the CATG and £213 from the PC. The works order for the signing element has been sent to the contractors for programming, the lining element will be progressed when sufficient works are available to progress an order. | | JW |

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| c) | 13-20-6 Grimstead PC Various locations - Street nameplates | The group agreed to fund the scheme for five street nameplates at a cost of £750 from the CATG and £250 from the PC. The works order is due to be sent to the contractor by the end of week commencing 30/11/2020. | | JW |
| e) | 13-20-10 Laverstock & Ford PC A345 junction with Mynarski Close Footway Improvement | The group agreed to progress the design work at a cost of £2800 - no PC contribution. The topographical survey has been ordered and the trial holes is currently scheduled for week commencing 7 December 2020. | | JW |
| f) | 13-20-11 & 13-20-12 Whiteparish PC Romsey Road/Green Close Solar Panel and Post for SID | The group agreed to fund the scheme to install a post & solar panel at a cost of £439 from the CATG and £146 from the PC. The work has been ordered and is awaiting programming by the contractors. | | JW |

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| 5. | New Issues | | | |
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| a) | <p>13-19-4</p> <p>Laverstock & Ford PC</p> <p>Green Lane junction Roman Road.</p> <p>Signing improvements</p> | <p>At the last meeting the group agreed to fund the scheme to erect signs on Roman Road at a cost of £750 to the CATG and £250 from the PC and to delay making a decision on the give way signage until the next meeting when confirmation of costs was available.</p> <p>L&FPC have provided evidence of two incidents at the junction of Green Lane and Roman Road.</p> <ul style="list-style-type: none"> • 1 Jul 2019 - a 11 year old overshot the junction on his cycle traveling south on Green Lane down the slope. He came off his cycle when trying to avoid a car. An Ambulance was called and he was taken to A&E - luckily he suffered no serious injury. This info was provided by an eye witness to the event. • 5 May 2020 - a teenage on foot was hit by a car when crossing Roman Road at this junction and was taken to A&E by his mother. No serious injury luckily but he suffered cuts and bruises plus skin burns. This info was provided by his mother. <p><i>The cost of providing a give way sign and a give way ahead sign is £400. This assumes no vegetation clearance is required and that permission is granted from the land owners to erect the sign; none of the verge in Green Lane is recorded as adopted highway.</i></p> <p>The group took vote on whether or not to erect the give way signage on Green Lane 4-3 against therefore the decision was taken not to proceed with the signing.</p> | <p>The group recommends that the give way signage on Green Lane is not progressed.</p> | <p>AB</p> |

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| <p>b)</p> | <p>13-20-3</p> <p>Laverstock & Ford PC</p> <p>Mynarski Close</p> <p>Various</p> | <p>The entrances to Mynarski Close and adjacent cottages onto the A345 are hidden, particularly at night. The speed limit on the A345 is 40mph but poorly signed and vehicles travel at 60mph. A lack of speed monitoring has led to drivers that feel it is safe to speed without risk of prosecution. Accidents have occurred at the junction.</p> <p>Priority 1 - improve the speed limit signing, larger signs or carriageway roundels.</p> <p>Priority 2 - a sign warning of the hidden entrances supported by a light covering the junction. There is no street lighting on Mynarski Close (10 houses) so no ambient light.</p> <p>Finally, irregular speed control/checks by the police to deter speeding.</p> <p>L&FPC noted this problem when responding to the original planning application. The PC accepts there is a safety issue and supports the request for WC to investigate the problem and implement appropriate measures to improve the situation. A Traffic Survey Request Form has been raised in parallel to this to confirm traffic speed at the entrance to the Close.</p> <p>The group agreed to defer discussion about this issue until the results of the traffic survey are available.</p> <p><i>The results from the traffic survey can be found in Appendix B; however the equipment was placed in the wrong location and have since been repeated, the results are still being processed.</i></p> | <p>The matter was deferred until the next meeting.</p> | <p>CATG</p> |
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| d) | <p>13-20-5</p> <p>Winterslow PC</p> <p>Weston Lane</p> <p>Speed limit review</p> | <p>Weston Lane is subject to National Speed Limit, it is a busy road and people drive to the limit and beyond. There has been a significant increase in the occupancy of this road with several new dwellings. There is a Sports Pavilion used by school age children transported to and from the facility, sometimes on foot.</p> <p>This has been discussed at several Parish Council meetings whereby residents have attended to complain about the speeding traffic along this road. It is a concern that traffic is legally allowed to drive up to a limit of 60mph in the middle of a village</p> <p>The Parish Council would like to request a speed limit reduction along this road, from the National speed limit of 60mph to an appropriate speed limit, for the area, of 30mph.</p> <p><i>It is unlikely that any review would recommend a blanket reduction to 30mph, but it may recommend a 40mph speed restriction. A speed limit assessment would cost £2500 and implementing any recommended changes would be additional.</i></p> | <p>The group recommends that the speed limit assessment is progressed at a cost of £2500 subject to a 25% contribution from Winterslow Parish Council.</p> | AB |
| e) | <p>13-20-15</p> <p>Laverstock & Ford PC Clarendon Park PC</p> <p>Milford Mill Road – Volume of traffic use (in particular vehicles over 7.5t)</p> | <p>Both Laverstock & Ford PC and Clarendon Park PC have raised several concerns regarding the amount & speed of traffic using Milford Mill Road, concerns about the number of large vehicles contravening the existing 7.5t weight limit and the frequent damage being caused to Milford Bridge.</p> <p>Following a widely published site meeting which included John Glen MP and Parvis Khansari (director for Highways & Waste) representatives from the organisations involved met on 23 November to discuss possible solutions. Attendees and actions arising from this meeting can be found in Appendix C.</p> | <p>The group agreed to make this issue a top 5 priority scheme.</p> | AB |

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| | | <i>CATG to discuss making this a top 5 priority so that resources are allocated to progress investigation of proposed solutions and to be aware that a request for funding is likely to be brought to a future meeting.</i> | | |
| f) | 13-20-16 Laverstock & Ford PC London Road, Salisbury Request for crossing point | <p>Many children from Bishopdown Farm and Riverdown Park use this route to walk to the secondary schools in Church Road, Laverstock. They use a non-preferred route from Pearce Way under the railway bridge, along London Road and then cross at the roundabout into Church Road. There is a traffic island at the roundabout but no indication or warning to vehicles that this is used as a crossing point. This is a fast and dangerous roundabout with no speed restriction.</p> <p><i>The introduction of any formal crossing point requires a Pedestrian Crossing Assessment to be undertaken, this costs £1000.</i></p> <p>Graham Axtell informed the meeting that surfacing works are due to take place in this area in 2022/23 and therefore any recommendation could be incorporated in the works at this time.</p> | The group recommend that the crossing assessment is progressed at a cost of £1000 subject to L&FPC contributing 25% | AB |
| g) | 13-20-17 Whiteparish PC The Green, Whiteparish | <p>An increased number of HGV's are turning into the green then discovering it narrows into Dean Lane. They then have issues reversing down the oneway section of Dean Lane, many get stranded, one knocked the wall and road sign down outside Thyme Cottage.</p> <p>The PC would like the current advisory sign revised (currently just unsuitable for wide vehicles – consider replacing with unsuitable for HGVS with lorry image and red slash). Also advice regarding it positioning. (Residents feel HGV drivers see the sign too late, after they have already committed to turning into The Green).</p> <p>JW presented revised sign designs to the group at a cost of £500.</p> | The group recommend that the signage is progressed at a cost of £500 subject to a 25% PC contribution. | AB |

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| h) | Laverstock & Ford PC The Portway - Bus Stop | The group discussed an Area Board grant application for a Bus Shelter – see Appendix C. The Bus Shelter will be located at the bus stop outside of the Alabare Centre. This is a well used stop by those visiting the centre and also residents/visitors to Bradbury House Nursing home. The total cost of the shelter is £7708.03 and L&FPC will fund 50% of the costs. | The group recommend that a contribution of £3552 is made towards the cost of the bus shelter. | AB |
| 6. | Other Schemes | | | |
| a) | Issue No: 7134 Bishopdown to Old Sarum Cycle Route. Direction signs. | The signs are located within both Salisbury and Southern CATG areas. The funds for the scheme are being split COGS - £1600, Salisbury CATG £1600, L&FPC - £400 & Southern CATG £1200. The work is being managed by Salisbury CATG. | | Salis. CATG |
| 7. | Date of Next CATG Meeting: <i>Provisonal only – 17 February 2021</i> | | | |

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Southern Wiltshire Community Area Transport Group

Principal Engineer – Julie Watts

1. Environmental & Community Implications

1.1. Environmental and community implications were considered by the CATG during their deliberations. The funding of projects will contribute to the continuance and/or improvement of environmental, social and community wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

2. Financial Implications

2.1. All decisions must fall within the Highways funding allocated to Southern Area Board.

2.2. If funding is allocated in line with CATG recommendations outlined in this report, and all relevant 3rd party contributions are confirmed, Southern Wiltshire Area Board will have a remaining Highways funding balance of **£7798** subject to any local contributions not listed above.

3. Legal Implications

3.1. There are no specific legal implications related to this report.

4. HR Implications

4.1. There are no specific HR implications related to this report.

5. Equality and Inclusion Implications

5.1 The schemes recommended to the Area Board will improve road safety for all users of the highway.

6. Safeguarding implications

6.1 There are no specific safeguarding implications related to this report.

APPENDIX A

Southern Wiltshire CATG FINANCIAL SUMMARY

BUDGET 2020-21

£13,676.00 CATG ALLOCATION 2020-21

£14,192.00 2019-20 underspend

Contributions

| | |
|-----------|-------------------------------------------------------|
| £3,125.00 | 6529 Downton PC Kerbing |
| £6,250.00 | 6529 Longford Estates Downton Kerbing |
| £400.00 | 7134 Laverstock & Ford PC Green Lane cycleway signing |
| £114.00 | Redlynch PC Lover Village Signs |
| £417.00 | Redlynch NAL Socket |
| £250.00 | 13-19-4 L&FPC Roman Road Warning signs |
| £213.00 | 13-20-4 Grimstead PC Butterfurlong Road |
| £250.00 | 13-20-6 Grimstead PC Street Nameplates |
| £146.00 | 13-20-12 Whiteparish Solar panel |
| £625.00 | 13-20-5 Winterslow Speed Limit assessment |
| £250.00 | 13-20-16 L&FPC London Rd Ped Crossing Assessment |
| £125.00 | 13-20-17 Whiteparish PC HGV signing |

Total Budget 2020-2021

£40,033.00

Commitments carried forward from previous years

| | | |
|------------------------------------------------------|------------|----------|
| 6529 Downton The Borough, Kerbing of the Green | £15,715.00 | Actual |
| 7134 Contribution to the Green Lane Cycleway signing | £1,600.00 | Estimate |
| Redlynch NAL Socket | £419.00 | Actual |
| Lover village signs | £114.00 | Estimate |

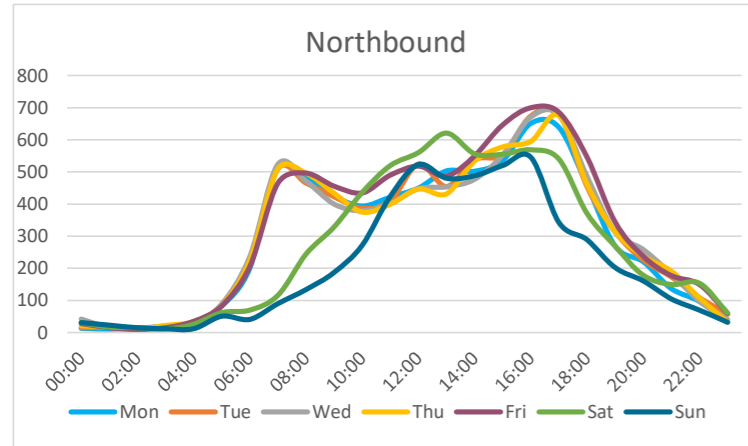
New schemes

| | | |
|-----------------------------------------------------------------------|-----------|----------|
| 13-19-4 Ford Roman Road - Warning Signs | £1,000.00 | Estimate |
| 13-20-4 Grimstead, Butterfurlong Road Signing and Lining | £850.00 | Estimate |
| 13-20-6 Grimstead Street Nameplates | £1,000.00 | Estimate |
| 13-20-10 Longhedge - A345 Footway Feasibility & Design | £2,800.00 | Estimate |
| 13-20-13 Redlynch Contribution towards Street Nameplate refurbishment | £600.00 | Actual |
| 13-20-11 Whiteparish Post for solar panel | £300.00 | Estimate |
| 13-20-12 White Parish Contribution to solar panel | £285.00 | Actual |
| 13-20-5 Winterslow Weston Lane Speed Limit Assessment | £2,500.00 | Actual |
| 13-20-16 L&F London Road, Salisbury - Pedestrian Crossing Assessment | £1,000.00 | Actual |
| 13-20-17 Whiteparish The Green, HGV signing | £500.00 | Estimate |
| L&FPC 50% Contribution to installation of bus shelter on The Portway | £3,552.00 | Actual |

Total Commitment 2020-21 **£32,235.00**

Balance to Spend **£7,798.00**

Potential new schemes

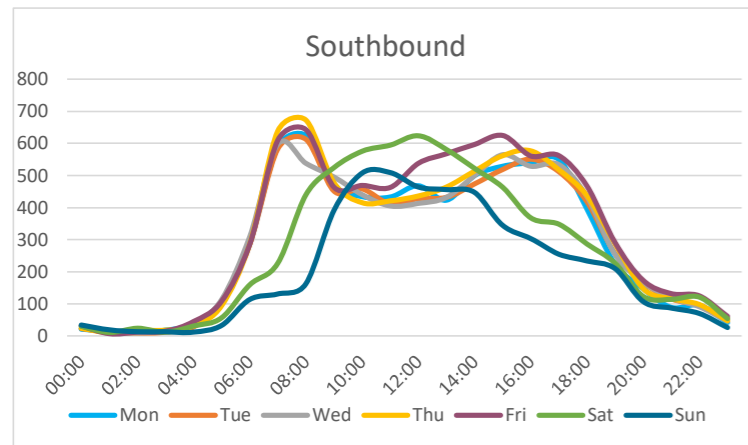
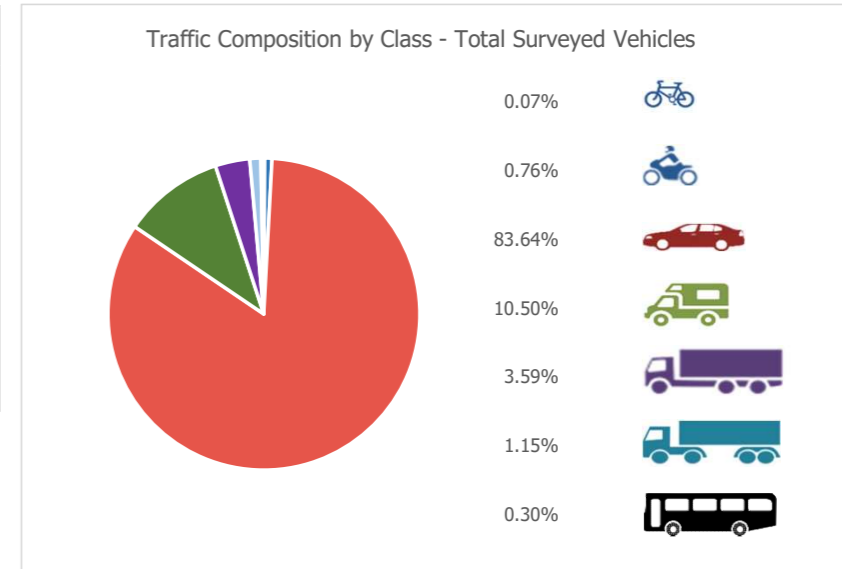


| Direction | 7-Day Average Speed | 7-Day 85th %ile Speed |
|------------|---------------------|-----------------------|
| Northbound | 35.0 | 39.5 |
| Southbound | 34.6 | 38.7 |
| Combined | 34.8 | 39.1 |



mph mph

| On a 7-day average | | |
|----------------------------------------------------------|---------------------------------------------------|----------------------------------------|
| 12.7% | 1.3% | 0.1% |
| 9.0% | 0.9% | 0.1% |
| 10.9% | 1.1% | 0.1% |
| of vehicles are travelling over posted speed limit (PSL) | of vehicles are traveling 10% +2 over PSL (46mph) | of vehicles are 15mph over PSL (55mph) |



| Direction | Weekday Average Total Traffic | 7-Day Average Traffic | Weekly Traffic Total |
|------------|-------------------------------|-----------------------|----------------------|
| Northbound | 7360 | 6902 | 48315 |
| Southbound | 7265 | 6827 | 47789 |
| Combined | 14625 | 13729 | 96104 |



| Incidents/Observations |
|-------------------------------------------------------|
| No incidents or observations during the survey period |

Data annotated with '*' denotes when a given time period has been affected by data loss. For a full breakdown of data loss please refer to Data Summary.

Tracsis will retain all personal data relating to this project, including all video images, for a period of 3 months after receipt of this report and all other data files for one year. If you would like a copy of the personal data or wish for us to retain for a longer period, please do not hesitate to contact us.

Grant Applications for Southern Wiltshire on 28/01/2021

| ID | Grant Type | Project Title | Applicant | Amount Required |
|------|----------------------|---------------------|----------------------------------|-----------------|
| 3929 | Community Area Grant | Bus Shelter Alabare | Laverstock & Ford Parish Council | £3552.53 |

Submitted: 06/11/2020 16:05:42

ID: 3929

Current Status: Application Appraisal

To be considered at this meeting:

tbc contact Community Area Manager

1. Which type of grant are you applying for?

Community Area Grant

2. Amount of funding required?

£501 - £5000

3. Are you applying on behalf of a Parish Council?

Yes

4. If yes, please state why this project cannot be funded from the Parish Precept

The Parish Council has funds for just over half of this project. We are very keen to encourage residents and visitors to the Parish to make use of public transport but do not have funds for the whole amount.

5. Project title?

Bus Shelter Alabare

6. Project summary:

Priority has been given to locations that support those with the greatest need for public transport and protection from the elements. The stop serving Alabare and also Bradbury House which is immediately next door is used by vulnerable adults and those with both learning and physical disabilities.

7. Which Area Board are you applying to?

Southern Wiltshire

Electoral Division

Laverstock Ford and Old Sarum

8. What is the Post Code of where the project is taking place?

SP4 6BT

9. Please tell us which theme(s) your project supports:

Children & Young People
Environment
Health and wellbeing
Older People
Transport

10a. Your Organisation's Finance:

Your latest accounts:

03/2020

Total Income:

£510887.00

Total Expenditure:

£669821.00

Surplus/Deficit for the year:

£-158934.00

Free reserves currently held:

(money not committed to other projects/operating costs)

£88847.00

Why can't you fund this project from your reserves:

Free or General Reserves provide a working balance to cushion the impact of uneven cash flow and provide a contingency to cushion the impact of unexpected events or emergencies. At 48 of current precept they are just adequate to cover all contingencies and uneven cash flow associated with several large capital projects across the Parish.

10b. Project Finance:

| | | | | |
|------------------------------------------|-----------------|--------------------------------|-----------------------------|----------------|
| Total Project cost | | £7708.03 | | |
| Total required from Area Board | | £3552.53 | | |
| Expenditure (Itemised expenditure) | £ | Income (Itemised income) | Tick if income confirmed | £ |
| Alabare Shelter | 7332.00 | Bus Shelter Budget | yes | 3779.47 |
| Bench and Install | 376.03 | Bus Shelter Budget | yes | 376.03 |
| Total | £7708.03 | | | £4155.5 |

11. Have you or do you intend to apply for a grant from another area board within this financial year?

No

12. If so, which Area Boards?

Southern Wiltshire

13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?

Alabare is a charity supporting vulnerable homeless and marginalised people. Its aim is to help them transform their lives providing accommodation and helping them gain the skills confidence and opportunities to live a fulfilled life. The Garden Centre is part of their Old Sarum Development Centre which offers day activities to adults with learning disabilities autism and poor mental health. The centre also has a fully equipped I.T. suite offering courses to the general public including the ECDL - European Computer Driving Licence. Old Sarum Development Centre is fully accredited to NOCN National Open College Network qualifications. These qualifications help gain the necessary skills to access employment work experience or other educational opportunities. Immediately next door to the Alabare site is Bradbury House. This is a Wiltshire Council run residential care home offering emergency and planned short term respite care for up to 10 people with a learning difficulty some of whom may have additional physical needs. All accommodation is on the ground floor and in single rooms. There are shared recreational rooms and accessible gardens. Old Sarum Development Centre and Bradbury House are 2 miles north of Salisbury and can be accessed via local buses that run from Salisbury and Amesbury. The bus stop is on a large layby immediately outside the Garden Centre and within easy reach of Bradbury House. It is an exposed site on the side of a busy road and with no natural shelter. Both organisations have staff and clients using the bus service and are very happy to support our application. Our intention is to provide a 3 Bay partially enclosed shelter on a concrete hardstanding with a central bench but also plenty of room to accommodate wheelchairs. This supports some of the most vulnerable members of our community whilst contributing to the encouraged use of public transport and all the associated environmental benefits. As well as serving the staff and residents the Garden Centre and Cafe provides a vital source of income for Alabare so anything that encourages visitors to the centre is a welcome source of revenue for them.

14. How will you monitor this?

We will seek feedback from the managing team to assess the impact on their users.

15. Safeguarding. Please tell us about how you will protect and safeguard those involved in your project

All works will be contracted to a Third Party who have their own arrangements for their staff.

16. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?

It will be completed within this application. Future budget calculations will include a provision for maintenance.

17. Is there anything else you think we should know about the project?

None

18. DECLARATION

Supporting information - Please confirm that the following documents will be available to inspect upon request:

Quotes:

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

Accounts:

yes I will make available on request the organisation's **latest accounts**

Constitution:

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

Policies and procedures:

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

Other supporting information (Tick where appropriate, for some project these will not be applicable):

yes I will make available on request evidence of ownership of buildings/land

yes I will make available on request any other form of licence or approval for this project has been received prior to submission of this grant application.

And finally...

yes The information on this form is correct, that any award received will be spent on the activities specified.
